

First Unitarian Universalist Society of Syracuse Program Council

Community Outreach Ministry

Purpose: To foster our UU values in the community at large, and engage the congregation's members in outreach activities and social action, including providing education to the congregation.

Duties:

- Coordinate all social justice outreach activities.
- Oversee activities involving outside (community, i.e. Eastern Farm Workers, St.Lucy's, ACTS) groups.
- Coordinates all First UU Banner Use

Facilities Team

Purpose: To plan for and implement maintenance and improvements of the facility, and oversee facility usage, including the building, grounds, property, and technology infrastructure.

Duties:

- Oversee the activities of the Building Use Committee, which consists of the President, Minister, and chair of the Facilities Team.
- Oversee the activities of individuals providing information technology and technology infrastructure.
- Ensure that information for Society equipment is maintained and its proper use is communicated appropriately.
- Oversees custodian.

Congregational Relations Committee

Purpose: To affirm and support the covenantal relationships throughout the congregation.

Duties:

- Manage Conflict Resolution within the congregation.
- Facilitate the congregational Ministerial review.
- To facilitate communication between the First UU Minister and the congregation.

Program Council Description

The First UU Program Council consists of Chairpersons (or representatives) from the:

Facilities Team
Finance Team
Community Outreach Ministry
Congregational Care and Growth Ministry
Lifespan Faith Development Ministry
Worship & Music Ministry
Congregational Relations Committee
Nominating Committee
Youth Group

The inception of the first Program Council was in December 2012.

Purpose: To provide an effective, accountable, affirming, and inviting structure for all of First UU's programs and activities, consistent with the congregation's Mission and Purpose.

The First UU Vice President oversees and maintains the organization of the Program Council.

The Program Council meets every other month (5 times during the Society calendar year) to review event schedules, coordinate activities, and maintain connectivity between the programs of First UU. The Vice President is responsible for scheduling Program Council meetings.

Finance Team

Purpose: To oversee all aspects of Society financial management including fundraising, income and expense planning, and investments.

Duties:

- Oversee the activities of the Bookkeeper, Financial Secretary & the Trust Committee.
- Oversee the annual Canvass drive, including coordination of pledges throughout the year.
- Oversee all fundraising activities.

Worship and Music Ministry

Purpose: To plan and provide meaningful worship services.

Duties:

- Oversee the activities of the Worship Services & Music including coordination of the following activities:
 - Ushers and greeters
 - Chancel flowers
 - Coordinators for lay-led services & guest ministers
 - Sound system coordination
 - Summer services
 - Working with the Minister to ensure quality services
- Oversee and coordinate holiday decorating.

Lifespan Faith Development Ministry

Purpose: To provide fun and meaningful lifelong educational programming that connects learning with UU principles.

Duties:

- Oversee the activities of the Lifespan Faith Development Committee-Youth.
- Oversee the activities of the Lifespan Faith Development Committee-Adult.
- Coordinate and encourage Youth Group activities.
- Coordinate and encourage Young Adult activities.
- Coordinate and encourage all educational programming activities.

Congregational Care and Growth Ministry

Purpose: To build relationships, extend care to, and provide social opportunities for the congregational community.

Duties:

- Oversee the activities of the Membership Committee.
- Coordinate all congregational activities that foster congregational connectedness, including the following:
 - Coffee hour after Sunday services
 - Potlucks and other meal events
 - Childcare for Society activities, as needed
 - Coordinate all affinity groups, including Chalice Circles.

Nominating Committee

Purpose: To select and recommend individuals for Board, Officer, and Nominating Committee positions.

The Nominating Committee shall also work with the BOT, to produce a slate of candidates for a Ministerial Search Committee when necessary.