Access Code Distribution List

Name	M/E/R	Room	Access Code	Date Issued	Initials / Initials	Date Changed	Initials	Notes

Name	M/E/R	Room	Access Code	Date Issued	Initials / Initials	Date Changed	Initials	Notes

Use These Codes Above :

M=First UU Member **O-Office**
E=First UU Employee **J-Jennifer's Office**
R=Renter **RR-Records Room**
S-Safe
KB-Key Box