



# F U N I T A R I A N U N I V E R S A L I S T S O C I E T Y O F S Y R A C U S E

109 Waring Road • Syracuse, New York 13224-2294 • (315) 446-5940

## Building Use Reservation Form

Date Requested: \_\_\_\_\_

Room(s) Requested: \_\_\_\_\_

Use Date(s): \_\_\_\_\_ Use Time(s): \_\_\_\_\_

Group/Organization: \_\_\_\_\_

Event/Activity: \_\_\_\_\_

1. I have read and understand the Building Use Information sheet.
2. This form and the Building Use Information form, must both be signed and returned to the Society office, along with full payment, before the scheduled event. The custodian will ensure the Society building is unlocked and locked before and after the event/activity.
3. Rental Fee: \_\_\_\_\_
4. Custodian Fee: \$100

\_\_\_\_\_  
Print Name  
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Organization & Title  
\_\_\_\_\_  
Date