



F U N I T A R I A N U N I V E R S A L I S T S O C I E T Y O F S Y R A C U S E

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Policy #: 022

Policy Name: Inclement Weather

Purpose: To describe the procedure for determining if Society services will be canceled due to inclement weather and dissemination of that information to Society members and the public.

Original Date: 1/16/2019

Revision Dates:

Written By: Jennifer Hamlin-Navias 1/14/2019

Reviewed By: Valoree Suttmore 1/16/2019

Approved By: 2018-2019 FUUSS Board of Trustees 1/16/2019

A. General

1. This procedure will be followed whenever there is inclement weather and a determination must be made about holding Society services on Sunday morning.
2. This procedure will be used to notify Society member and the public when a decision has been made due to weather conditions, Sunday morning Society services will be canceled.
3. Banners must be requested for each event separately through the Banner Coordinator. All banners will be used for only one event at a time and will be returned to FUUSS in between events.

B. Procedure

1. Whenever there is a travel advisory in effect at 6 am on a Sunday morning when Society services are scheduled to be held, the Minister will consult with the President (or designee) by 6:30 am.
2. In the case that roads are closed and travel is banned, the Society will be closed.
3. The Minister and the President (or designee) will make a decision regarding closing the Society by 7:00 am.
4. The Minister will contact the local news outlets to post the closing.
5. The President (or designee) will post the closing on the First UU social media page.
6. The Minister will send an email to the congregation announcing that the Society is closed due to weather.
7. During inclement weather, when the Society is open, each staff person must determine for themselves if they can make it to First UU safely. Every effort should be made to get to First UU when it is open.
8. Each staff person needs to have a backup plan for coverage in case they cannot make it to First UU.
9. The backup plan needs to be communicated to the BOT (Board of Trustees), the Worship and Music Ministry, the Minister and to any other pertinent staff.